

Instructions for Dimension DVD Client Section

This guide will serve as a brief tutorial on how to use Dimension DVD's Client Website section.

1. Client Login Screen:

Go to www.dimensiondvd.com and click on **Client Login** in the top right corner. You'll see a page like the one below.



dimension DVD™

Client Login

Home About Us News & Events Our Services Our Work Contact Us

Leaving our mark on
adult entertainment

Client Log-In

User ID

Password

[Lost your password?](#)

Login

To set up your login access, please [contact us](#).

Make Dimension DVD your partner
We're always looking to build some new relationships in the adult industry. If you have a specific authoring need or would simply like to explore what Dimension DVD can do for your business, [contact us](#) today.

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Enter your **User ID** and **Password** that was issued to you. If you were not issued a password please contact Dimension DVD and we will send you your client login information.

2. Open Projects In Progress:

Once you login to your account you will be see the main screen (pictured below) where you can view all of your open projects with Dimension DVD. Any missing assets are also listed.

The screenshot shows the Dimension DVD user interface. At the top, there is a navigation bar with links for Home, About Us, News & Events, Our Services, Our Work, and Contact Us. A 'Logout | Management' button is also present. The main content area is titled 'Open Projects in Progress' and features a table of projects. On the left, there is a sidebar with a 'Peach' logo and several project categories: Projects (with sub-items for Open Projects in Progress (4), Recently Completed Projects (15), Projects on Hold (0), Projects on Pending Approval (0), and View Missing Assets (4)), Ready for Approval (with sub-item Check Disc Approval Section (0)), and Profile (with sub-items Change Password and View Profile).

start date	title	missing assets	delivery
04-03-2009	Latina Dreams	feature src trailer src extra src art assets P.O. EDL	view
04-03-2009	Tongue Tied	P.O.	view
04-03-2009	Peach Premium Collection Vol. 3	feature src trailer src extra src art assets P.O. EDL	view
04-03-2009	Peach All-Stars Vol. 2	P.O.	view

At the bottom of the page, there are links for Home, Contact Us, and Feedback, and a copyright notice: ©2009 Dimension DVD Corporation. All rights reserved.

3. Recently Completed Projects:

From this screen you can view all of your completed projects within the last 3 months. Clicking on the **delivery** link next to each project (right side) will display the delivery details and any tracking number(s) for the selected project.

The screenshot shows the Dimension DVD website interface. At the top, there is a navigation bar with links for Home, About Us, News & Events, Our Services, Our Work, and Contact Us. A 'Logout | Management' button is also visible. The main content area is titled 'Recently Completed Projects' and features a table of projects completed in the last 3 months. A sidebar on the left provides navigation options for various project statuses and user profile management.

completed projects in last 3 months		
completed date	title	delivery
04-09-2009	MILF School [blu-ray]	view
04-09-2009	Lesbian Playgirls	view

Database Tour

- ▶ **Projects**
 - ▶ Open Projects in Progress (5)
 - ▶ Recently Completed Projects (2)
 - ▶ Projects on Hold (2)
 - ▶ Projects on Pending Approval (2)
 - ▶ View Missing Assets (5)
- ▶ **Ready for Approval**
 - ▶ Check Disc Approval Section (2)
- ▶ **Profile**
 - ▶ Change Password
 - ▶ View Profile

4. Projects on Hold:

Any projects that are on **Hold** will be listed here with the reason for the **Hold** status. Missing assets are also listed for the projects on **Hold**.



Logout | Management

Home

About Us

News & Events

Our Services

Our Work

Contact Us

Database Tour



Projects on Hold

▶ Projects

- ▶ Open Projects in Progress (5)
- ▶ Recently Completed Projects (2)
- ▶ Projects on Hold (2)
- ▶ Projects on Pending Approval (2)
- ▶ View Missing Assets (5)

▶ Ready for Approval

- ▶ Check Disc Approval Section (2)

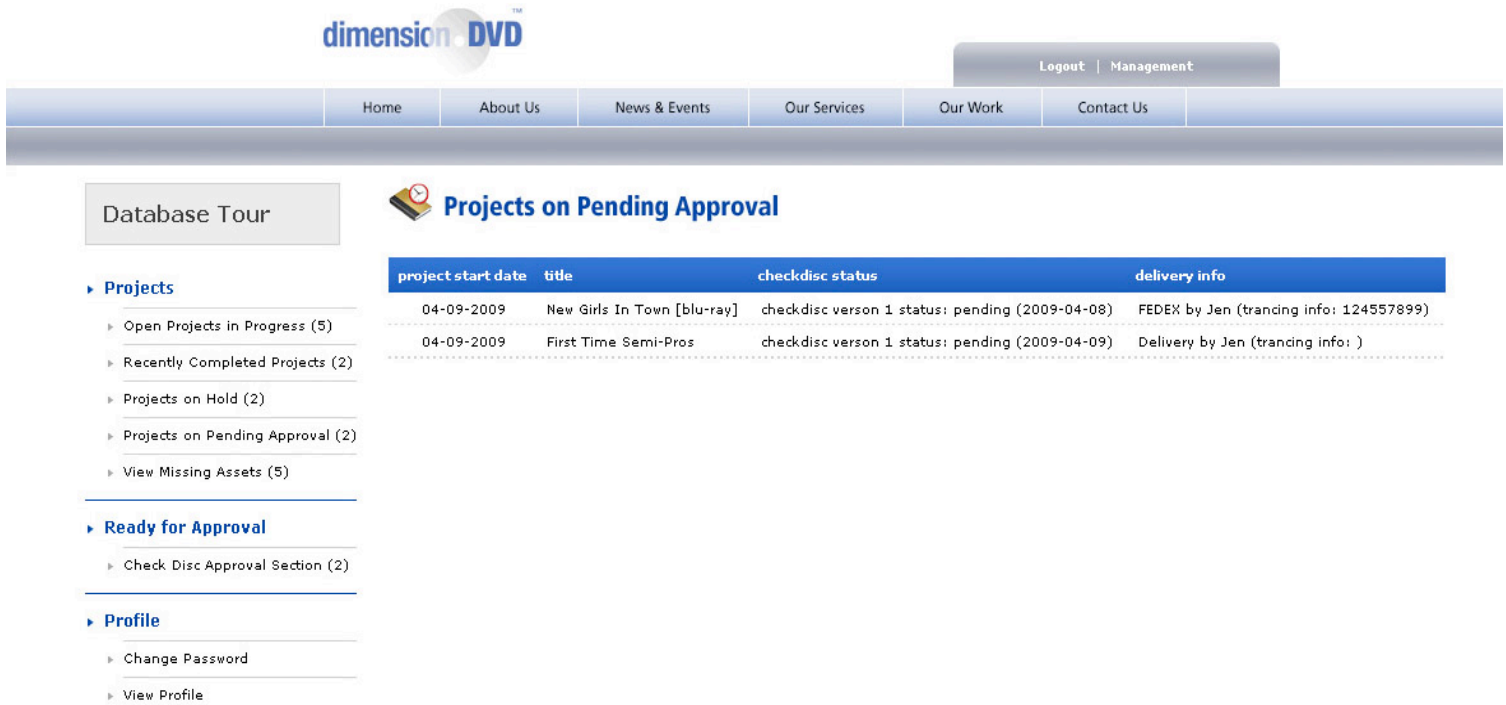
▶ Profile

- ▶ Change Password
- ▶ View Profile

start date	title	missing assets	reason on hold
04-09-2009	Seasoned Girls on Tour	Flowchart	Waiting on Client Flowchart
04-09-2009	Girls with Toys	feature src	Waiting on Main Movie Master

5. Projects Pending Approval:

Once Dimension DVD completes work on your title and a check disc is created, an email will be sent to notify you that there is check disc ready. In **Step 7** we will review the check disc approval process.



The screenshot shows the Dimension DVD website interface. At the top is the logo and a navigation bar with links: Home, About Us, News & Events, Our Services, Our Work, and Contact Us. A 'Logout | Management' button is also visible. The main content area is titled 'Projects on Pending Approval' and features a table with two rows of project data. On the left, there is a sidebar with a 'Database Tour' button and three main sections: 'Projects', 'Ready for Approval', and 'Profile', each with sub-links and counts.


project start date	title	checkdisc status	delivery info
04-09-2009	New Girls In Town [blu-ray]	checkdisc version 1 status: pending (2009-04-08)	FEDEX by Jen (trancing info: 124557899)
04-09-2009	First Time Semi-Pros	checkdisc version 1 status: pending (2009-04-09)	Delivery by Jen (trancing info:)

Database Tour

- ▶ **Projects**
 - ▶ Open Projects in Progress (5)
 - ▶ Recently Completed Projects (2)
 - ▶ Projects on Hold (2)
 - ▶ Projects on Pending Approval (2)
 - ▶ View Missing Assets (5)
- ▶ **Ready for Approval**
 - ▶ Check Disc Approval Section (2)
- ▶ **Profile**
 - ▶ Change Password
 - ▶ View Profile

6. View Missing Assets:

This screen will allow you to see any projects that have assets missing. This will include titles that are Open Projects in Progress and Projects on Hold.



dimension DVD

Logout | Management

Home About Us News & Events Our Services Our Work Contact Us

Database Tour

View Missing Assets

start date	title	missing assets
04-09-2009	Hookers Gone Wild [blu-ray]	feature src art assets Scene Breakdown / Cast List
04-09-2009	Seasoned Girls on Tour	Flowchart
04-09-2009	Girls with Toys	feature src
04-09-2009	Big Wet Tits #1	art assets bonus scenes
04-09-2009	Girls on Girls	art assets

- ▶ **Projects**
 - ▶ Open Projects in Progress (5)
 - ▶ Recently Completed Projects (2)
 - ▶ Projects on Hold (2)
 - ▶ Projects on Pending Approval (2)
 - ▶ View Missing Assets (5)
- ▶ **Ready for Approval**
 - ▶ Check Disc Approval Section (2)
- ▶ **Profile**
 - ▶ Change Password
 - ▶ View Profile

7. Check Disc Approval:

This is where you will be approving your projects. All projects awaiting approval will be listed here including the current version number and any delivery details. When you are ready to approve a check disc, please click the **review and approve** link (right side) next to that project.

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Logout | Management

Home About Us News & Events Our Services Our Work Contact Us

Database Tour

Check Disc Approval Section

start date	title	review	version	delivery
04-09-2009	New Girls In Town [blu-ray]	review and approve	version 1	view
04-09-2009	First Time Semi-Pros	review and approve	version 1	view

► **Projects**

- Open Projects in Progress (5)
- Recently Completed Projects (2)
- Projects on Hold (2)
- Projects on Pending Approval (2)
- View Missing Assets (5)

► **Ready for Approval**

- Check Disc Approval Section (2)

► **Profile**

- Change Password
- View Profile

After clicking **review and approve** link (highlighted above) you will be directed to the following screen, which is pictured on the next page

Check Disc Approval - No Corrections:

In this example, we will Approve the title without corrections.

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Logout | Management

Home About Us News & Events Our Services Our Work Contact Us

Database Tour

Check Disc Approval Section

First Time Semi-Pros **date:** 2009-04-09 10:53:43 **type:** DVD **format:** DVD-9, 16x9

version 1 **create date:** 2009-04-09 **Checkdisc Type:** DVD-DL **approved:** Select One by

video/audio error notes **menu art error notes** **authoring error notes**

enter comments **enter comments** **enter comments**

submit cancel

Under approved, use the pull-down menu to select YES and enter your name in the text field to the right. Then click submit at the bottom of the screen (left button). The check disc is now approved and Dimension DVD will be automatically notified.

Checkdisc Approval – with Corrections:

When a check disc is not approved, use the pull-down menu to select **NO** and enter your name in the text field to the right. You will also have the opportunity to enter notes for corrections in the appropriate fields as shown below. Errors pertaining to video or audio will be entered in the field below **video / audio error notes**; errors pertaining to artwork or menus will be entered in the field below **menu art error notes**; errors pertaining to authoring (i.e. navigation, etc.) will be entered in the field below **authoring error notes**. After entering all notes for a project, click the **submit** button at the bottom of the screen (left). If there are additional errors that were left off after clicking submit, you may return to the **Check Disc Approval Section** and add more notes.

In this example, we will **Not Approve** the title.

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Logout | Management

Home About Us News & Events Our Services Our Work Contact Us

Database Tour

Check Disc Approval Section

First Time Semi-Pros **date:** 2009-04-09 10:53:43 **type:** DVD **format:** DVD-9, 16x9

version 1 **create date:** 2009-04-09 **Checkdisc Type:** DVD-DL **approved:** [no] by []

video/audio error notes **menu art error notes** **authoring error notes**

2009-04-09 14:11:30, by Client Name
Video Hit in Chapter 2 at 11:15 timecode

enter comments enter comments enter comments

submit cancel

The check disc is now **Not Approved** and Dimension DVD will be automatically notified. We will complete the fix or fixes and send out a new check disc.

If you require assistance with the Dimension DVD Client Site, please call us at 818-772-5301.